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07 – 10 November / Kasım 2013  
 Istanbul Exhibition Centre

## Contract

### REGISTRATION AND ACCEPTANCE OF THE TERMS AND CONDITIONS FOR PARTICIPATION.

We hereby register to participate at R+T Turkey 2013 and apply for the rental of stand space or stand package. We acknowledge and accept all the attached Conditions of Participation in **R+T Turkey 2013**. This contract is hereby made between **Messe Stuttgart Ares Fuarçılık Ltd.Şti** and the exhibitor as named below for this exhibition.

### 1. EXHIBITOR DETAILS (Please fill all fields in block capitals)

Full Company Name:		Tax number:	
Street, Number:		Postal Code:	
PO Box:		Postal Code for PO Box (only if different):	
City:		Country:	
Email:		Website:	
Country Code:	Area Code:	Phone Number:	Fax Number:
Contact Person: Mr. <input type="checkbox"/> / Ms. <input type="checkbox"/>			

If your invoice address is different from the one mentioned above, please provide your invoice address separately.

### 2. STAND REQUIREMENTS

<b>Space only</b> (min. size 18 sqm)	<b>€ 150/ sqm</b>	<b>x</b>	_____ <b>sqm</b>	<b>=</b>	_____	includes: space, general aisle cleaning, general hall and security service (no booth guarding)
<b>Standard Shell Scheme Option A</b> (min. size 12 sqm)	<b>€ 160/ sqm</b>	<b>x</b>	_____ <b>sqm</b>	<b>=</b>	_____	includes: space, rear and side walls, name panel with company name, electric socket, stand carpet, 3 spotlights, (no. of spots depends on stand size), general aisle cleaning, technical supervision and organization of Messe Stuttgart ARES Fuarçılık, general hall and security service (no booth guarding/ electricity needs to be ordered separately)
<b>Standard Shell Scheme Option B</b> (min. size 12 sqm)	<b>€ 180/ sqm</b>	<b>x</b>	_____ <b>sqm</b>	<b>=</b>	_____	includes: space, rear and side walls, name panel with company name, electric socket, stand carpet, 3 spotlights, 1 table, 2 chairs, 1 waste bin (no. of spots and furniture depends on stand size), general aisle cleaning, technical supervision and organization of Messe Stuttgart ARES Fuarçılık, general hall and security service (no booth guarding/ electricity needs to be ordered separately)
<b>Early Bird Discount</b>	Register your stand space by <b>31 December 2012</b> and receive a 15% discount per square meter on your entire stand space (regular price). The early bird discount is only applicable when the 50% deposit has been paid <b>before 30 June 2013</b> . The Early Bird discount will be calculated in the final invoice.					

### 3. EXHIBITION PROFILE

<b>Product group, display category</b> (Please tick)	<input type="checkbox"/> Windows	<input type="checkbox"/> Blinds/ Venetian blinds/ Roller blinds
	<input type="checkbox"/> Glass	<input type="checkbox"/> Technical textiles/ textile construction
	<input type="checkbox"/> Doors/ Gates	<input type="checkbox"/> Tents/ Umbrellas
	<input type="checkbox"/> Grilles/ Fences	<input type="checkbox"/> Drive & control systems/ opening & closing systems
	<input type="checkbox"/> Window shutters	<input type="checkbox"/> Security systems/ access control systems
	<input type="checkbox"/> Roller shutters	<input type="checkbox"/> Business fittings & furnishing
	<input type="checkbox"/> Awnings	<input type="checkbox"/> Associations
	<input type="checkbox"/> Facades	



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**4.****CO-EXHIBITOR REGISTRATION FEE****Co-exhibitor registration fee****€ 250/ exhibiting company**

includes: exhibitor catalogue entry, 1 catalogue, exhibitor badges

We hereby apply for registration of the following company as our co-exhibitor:

Full Company Name:

Street, Number / PO Box:

Postal Code:

City:

Country

Contact Person:

Job Title:

Email:

Phone:

Exhibits (please specify products):

**Please Note:** If registering more than one co-exhibitor, please use copies of this registration form (Section 4)  
 All invoices for services ordered by the co-exhibitor/s will be invoiced to the main exhibitor (Section 1)

**DECLARATION BY THE EXHIBITOR**

We agree that this application (consisting of 2 pages), when approved by the Contracting party, shall constitute, together with the Terms and Conditions as well as the Special Terms and Conditions annexed on the pages 3 - 8 a valid and legally binding contract. We have read and hereby agreed fully to the Conditions as named above as well as to the usage of our data to your third party partners.

**A payment (deposit) of 50% of the total payment must be submitted after receipt of proforma invoice. The proforma invoice will be sent by the contracting party immediately after receiving this application contract. The remaining 50% being the balance of the total amount must be paid by receiving the final invoice. 100% of the total amount must be paid after receipt of invoice if this application has been made after 01 August 2013.**

**All our prices (incl. stand rentals) are net. The statutory Turkish VAT valid at this time (according to the relevant version of the Value Added Tax Act) will be added at point of invoicing, if applicable.**

Place and Date	Company Stamp and Legally Binding Signature*

\* We hereby confirm with our company stamp and authorized signature that we have thoroughly read and agreed the general and special terms and conditions of the fair participation agreement without raising any objections.



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## 5. GENERAL TERMS AND CONDITIONS OF PARTICIPATION

The following General and Specific Conditions for Participation in R+T Turkey 2013 become legally binding in all points with the exhibitor's application to the event. They form the legal basis regarding the participation in the event.

### 1. General Conditions

The Specific Terms and Conditions for Participation in R+T Turkey 2013 as well as the following General Terms and Conditions for Participation refer to the allocation of display space by **Messe Stuttgart ARES Fuarcılık Ltd. Şti** to companies exhibiting in the event, insofar as the contractual partners have not made contrary agreements in writing. Transfer to a third party of the rights and obligations resulting from this contract are not permissible.

### 2. Conclusion of Contract

Application for a stand is made by filling in and returning the application form. A written confirmation of receipt of the application form by the organizer constitutes conclusion of the rental contract between the organizer and the exhibitor.

### 3. Stand Space Allocation

The Organizer allocates stand space according to the application dates.

### 4. Time of Payment

All payments must be completed before the opening date of the fair.

**The amount equivalent to 50% + (18% VAT) of the stand rental fee is due 15 days after the participant company has received its stand location from the organizer.** The rest of the payments should be due as indicated on the proforma invoice received from the organizer. All payments must be completed before the opening of the fair. Exhibitors who apply **after 01 August 2013** have to complete all payments at once after they received their Stand allocation and proforma invoice.

All extra stand equipment or service payments have to be transferred to **Messe Stuttgart Ares Fuarcılık Ltd.Şti** after ordering and before opening the Fair.

There is a **15% early bird discount** applicable on the net rental fee for companies who turned in their application form to the organizers and completed all of their rental payments before **30<sup>st</sup> of June 2013**.

All payments must be made to the bank account provided below. All bank charges, if any, are the responsibility of the applicant (including refunds).

The currency is converted to Euro over MBDS (Central Bank Foreign Exchange Sales) currency on the date of payment. We will use the MBDS exchange rate that applies on the date that claims payment is made.

GARANTİ BANKASI / DÜNYA TİCARET MERKEZİ ŞUBESİ

GARANTİ BANK / WORLD TRADE CENTER BRANCH

EURO HESAP NO : 1175 - 9095365

TL HESAP NO : 1175 - 6299014

SWIFT CODE : TGBATRIS1175

EURO IBAN : TR82 0006 2001 1750 0009 0953 65

TL IBAN : TR57 0006 2001 1750 0006 2990 14



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## **GENERAL TERMS AND CONDITIONS OF PARTICIPATION (Continued)**

### **5. Stand Personnel, Exhibits and Direct Sales**

Stands must display exhibits and be occupied by staff throughout the opening hours of the event. The Exhibitor shall ensure that the stand personnel have a special knowledge of the exhibited goods. The display of products other than those listed by the Exhibitor in the application form under point 3 is not permitted. Inflammable, explosive, strongly odorous, dangerous goods or goods whose demonstration involves noise may only be exhibited when permission has previously been given by the Organizer. The exhibition of any goods or services at the exhibition stands that violate Turkish Laws and Regulations is strictly forbidden.

The Organizer is entitled to have exhibits removed from the stand if their display runs counter to the principles of fair competition or does not accord with the range of exhibits for the event.

Details of price and references to suppliers, customers and sales already affected of the product types on display are prohibited.

Sales effected by handing over a product or receiving money for a product (direct sales) are not permitted during the fair. The same applies to services for which a charge is made. Any possible exceptions to this rule are given in the specific conditions for each event.

The Exhibitor is entitled to conduct interviews only on his own stand.

### **6. Transports, Setting-Up and Dismantling of Exhibits and Stand Design**

The transport of the exhibition goods to the exhibition stand and back, the storage of empty packing materials, the use of lifting and transport equipment, the employment of personnel for packing and unpacking, the setting-up of the exhibition goods and their dismantling, the repackaging and other activities in this context shall be the concern and at the costs of the Exhibitor exclusively. Any liability whatsoever on the part of the Organizer shall be excluded.

The transport of exhibits and stand construction goods at the fairground is solely assigned to the official freight forwarder of the event. It will be selected by tender and appointed by the organizer. The freight forwarder has to state the prices, and terms and conditions for its services before the show.

Delivery of the exhibition goods and stand materials can only be done during the pre-determined and announced set-up dates and hours. **The Organizer by any means cannot be designated as the recipient of the exhibition goods and stand materials.** The Exhibitor must arrange the delivery of their exhibition goods and stand materials to the fair ground with the freight-forwarding agency so that there are assigned staff of the Exhibitor at the arrival time of the goods and materials. Very important to note that, unless the Exhibitor designates their own local branches or representatives, the official freight-forwarding agency must be designated as the recipient of the goods and materials during the customs clearance.

### **7. Customs Guarantee Declaration**

In case that instead of the necessary assurance, a re-export guarantee declaration for the import of exhibition goods is given by the embassy of the country of origin of the Exhibitor, the Exhibitor is directly liable to his embassy if the exhibition goods are either not exported, not exported in time, or not entirely exported after the closing of the event.

### **8. Additional Companies Represented**

The sharing of a stand area by several companies is only permissible if the application documents for the event explicitly attach an approval of co-exhibitors or indirectly represented companies. Sharing a stand area with another company requires a special application by the Exhibitor in conformance with the attached application forms. The following must be registered:

- Co-exhibitors, i.e. those companies which are represented with their own display goods and personnel alongside the Exhibitor on the stand area rented by the Exhibitor or the organizer of a joint participation.

Where appropriate these Specific and General Terms Conditions for participation apply to these companies as well. The Exhibitor must inform these companies about the Specific and General Terms and Conditions and any supplementary conditions.

If an exhibitor fails to register co-exhibitors or gives incomplete or incorrect information in his application, the Organizer may terminate the contract and forbid the Exhibitor from participation. Even so, the main Exhibitor is still liable for the full payment of the stand rental and other fees. Should several companies wish to rent a stand jointly, they are required to name one person as a joint representative in their application. Moreover, each of the Exhibitors is obliged to send samples to the stand and staff with it with its own personnel.

If a third party is employed to set up the exhibition stand or otherwise used to organize the Exhibitor's participation at the trade fair, the Exhibitor can authorize this company, by indicating the representative's address in writing, to order legally binding services or to submit declarations connected with the participation at the trade fair for the Exhibitor, as well as for any co-exhibitors. All further documents related to the event (confirmation, stand acceptance, service manual, technical regulations, etc.) will be sent to this named, authorized company, which will process them for the Exhibitor.



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## **GENERAL TERMS AND CONDITIONS OF PARTICIPATION (Continued)**

### **9. Terms of Payment**

The time of payment stated in point 4 of the General Terms and Conditions for Participation must be adhered to. Advance payment of the full invoice amount is a precondition for use of the allocated stand area, for entry in the catalogue and for the issuing of exhibitor cards. All invoices must be paid without any deduction in Euro. Payment must be made by transfer to the bank account stated in the application form and in the invoice. The Organizer reserves the right to charge default interest of 5% per month in TL and interest of 1% per month in Euro on delayed payments.

The Exhibitor renounces the right to offset counterclaims against participation fees payable, costs for supplementary services and other claims resulting from the contractual relationship unless the counterclaims are undisputed or have been confirmed by the Organizer and its court of law.

If the Exhibitor fails to meet his financial obligations, the Organizer is entitled to retain exhibits and the stand equipment and to sell them by public auction or by private contract at the expense of the Exhibitor. The statutory provisions on realization of objects seized are set aside insofar as this is legally permissible.

During the event, the invoice for additional services (e.g. additional booth equipment, electricity, water and telephone installation and consumption) will be submitted to the Exhibitor. In case of advance payment for services, the paid amount will be set off against the amount due. The Exhibitor has no claim to interest payable on the advance deposit.

The Exhibitor, co-exhibitor and indirectly represented companies are jointly and severally liable to the Organizer with regard to obligations arising from the rental contract or from orders placed for services.

A special application by the Exhibitor, who must specifically request the appropriate form, makes it possible to invoice a third party with regard to the participation fees and the costs for services. The application takes effect only when it has been signed by the Exhibitor and the named recipient of the invoice so as to be legally binding and is submitted to the Organizer at the latest by the submission date given on the form.

### **10. Reservations**

All services are provided within the limits imposed by the facilities available. Given serious cause (e.g. industrial action, acts of God, any disaster beyond control, war, riots, shortage/interruption of traffic and/or communication services), the organizer is entitled to postpone the exhibition, curtail it, close it temporarily in whole or in part, or cancel it. In the event of complete or partial postponement or of curtailment, the contract is regarded as valid for the new date and the new duration unless the Exhibitor objects in writing within a period of 2 weeks after notification of the alteration. There will be no reduction of the contractual prices and the regulations given in § 12 of these General Terms and Conditions for Participation apply.

### **11. Exemption from Liability**

The Organizer does not undertake to safeguard exhibits or stand equipment and excludes, also for its staff, all liability for damage to these, except in cases of intent or gross negligence. This exemption from liability also applies if stand equipment or exhibits are seized and stored by the Organizer. This exemption from liability is in no way impaired by the special security measures taken by the Organizer.

The Organizer moreover excludes any claim for a reduction in rent as well as all liability for disadvantages and damages suffered by the Exhibitor as the result of defects in the rented object, erroneous information given in connection with the allocation of space, stand construction or stand design approval, or catalogue entries, and also through changes in stand size or other deficiencies in the service provided unless the Exhibitor immediately complains in writing, except in the event of intent or gross negligence on the part of the Organizer's staff.

### **12. Premature Termination of the Rental Contract**

After binding application or after conclusion of the contract, the Exhibitor is liable for the following cancellation charges:

**Before April 30, 2013:** 50% of the total rental fee (+18% VAT) will be charged.

**Between May 1, 2013 – July 31, 2013:** 75% of the total rental fee (+18% VAT) will be charged.

**As of August 01, 2013:** 100% of the total space rental fee (+18% VAT) will be charged.

**Any kind of refunds will be made after the fair is completed. Any bank charges and other fees associated with these refunds will be handled by the Exhibitor.**

A case of re-letting is not constituted if, for optical reasons, the area not used by the Exhibitor is allocated to another exhibitor without the Organizer deriving further proceeds from re-letting the area previously occupied by the Company displayed. Nor can a space be considered re-let if unoccupied stand space is still available in the relevant exhibitor group or the Organizer as a result of the cancellation has to replant the stand area given back and the adjoining stand areas.



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## **GENERAL TERMS AND CONDITIONS OF PARTICIPATION (Continued)**

Without relinquishing any further claims, the Organizer is entitled to withdraw from or to revoke the rental contract - even long-term ones - without notice if the Exhibitor fails, even after a reasonable period of grace, to meet obligations arising from the rental contract, the Specific and General Terms and Conditions for Participation or any supplementary regulations. This also applies in the event that the conditions on which the contract was concluded do not apply or no longer apply, in particular if the Exhibitor has so altered his manufacturing program that his products can no longer be assigned to the trade fair for which he has rented stand space.

The same applies if the Exhibitor suspends payment or becomes involved in composition or bankruptcy proceedings, or if the Exhibitor company is in the process of liquidation. The Exhibitor shall be obliged to inform the Organizer of such proceedings immediately. If the Organizer becomes aware of the facts, it is entitled to withdrawal or immediate termination of the contract and to compensation amounting to 50% of the net basic rent including surcharges.

### **13. Supplementary Provisions**

Constituent parts of the rental contract are the Regulations for the Exhibition Grounds, the list of goods (nomenclature), and the organizational, technical and other rules (exhibitor service manual). The exhibitor service manual is an inseparable part for participation terms and conditions. In particular, the conditions listed in the exhibitor service manual apply, which stipulate specific services as obligatory in connection with the event (e.g. entry in the catalogue, exhibitor identity cards).

### **14. Claims, Procedure, Place of Performance and Place of Jurisdiction**

This contract is governed exclusively by Turkish law; the Turkish version of the Turkish law is authoritative. Consequently, the rights and obligations of the contracting parties are solely subject to the law of the Republic of Turkey.

Place of performance and jurisdiction is Istanbul. The Turkish Republic Istanbul Courts and Istanbul Execution Offices have jurisdiction over disputes arising from this contract.

Mutual agreements between the two contracting parties, which deviate from these Specific and General Terms and Conditions or from any supplementary regulations, must be in writing; facsimile signatures suffice.

If a stipulation of this contract is or become invalid, the other stipulations shall not be affected by this invalidity.

All claims by the Exhibitor against the Organizer must be lodged in writing. The period of limitation is 6 months starting from the closure of the event.

### **15. Notification Procedure**

The exhibitor's address which is stated in the article 1 of this contract under "Contracting Partners", will be used as the notification address in case of the disputes arising from this contract. In case of a change in this address of the exhibitor should be notified in writing to the organizers 1 week after the change took place, otherwise the address stated in the article 1 of this contract under "Contracting Partners" is valid.

### **16. Effect of Force Majeure**

In case of exhibition is cancelled by the effect of Force majeure or other causes ; the participation fee will paid back to the exhibitor by the organizer.



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## **6. SPECIAL TERMS AND CONDITIONS OF PARTICIPATION** (in connection with the attached 'General Terms and Conditions of Participation')

### **1. Organizer**

**Messe Stuttgart Ares Fuarçılık Ltd.Şti**  
 Tekstilkent  
 A 11 Blok No: 51  
 34235 Esenler  
 Istanbul – Turkey  
 Tel: +90 212 284 11 10  
 Fax: +90 212 284 10 01

### **2. Location**

**CNR Expo**  
 Fuar Merkezi  
 34149 Yeşilköy – Istanbul / Turkey

### **3. Date of the Event**

November 07 – 10, 2013

### **4. Participation Fees**

**Option I:** Space only (min. size 18 sqm): € 150, -/sqm + (18% VAT)

**Option A:** Standard Shell Scheme without furniture (min. size 12 sqm): € 160, -/sqm + (18% VAT)

**Option B:** Standard Shell Scheme + Furniture (min. size 12 sqm): € 180,-/sqm + (18% VAT), Including services in 5.2

### **5. Service Packages**

#### **5.1. General Services included in the participation**

- Music and announcement system in the fairground
  - Decoration and illumination of exhibition area
  - Marketing and promotion activities
  - One free sample of the official exhibitors catalogue
  - Standard entry in the bilingual fair catalogue
  - Service Manual with detailed information about the fair (available around May 2013)
  - General cleaning and security service of the exhibition area (no individual stand cleaning and security)
- Note that the organizer does not take any responsibility for the security of the products displayed at the booth.  
 While forwarding, carrying, loading and unloading the goods, the responsibility of damages belongs also to the EXHIBITOR.*

#### **5.2. Special Services included in Option A and B**

- Stand construction
- Stand carpet
- Assembling lighting spots in the stand (100 W/3 m2)
- Name panel with company name as standard type

#### **5.3. Special Services included in Option B only**

- Shell scheme stand with rear and side walls
- 3 chairs and 1 table
- 1 spotlight 100 W per 3 sqm
- 1 electrical outlet 220 V, 50 Hz
- Dust bin
- 1 info desk



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### **Special Terms and Conditions of Participation (Continued)**

#### **5.3. Recommended services (to be charged separately)**

- Forwarding agent for the transportation of the exhibits
- Travel and accommodation offer
- Additional booth furniture
- Interpreter and stand personnel service
- Translation, printing and office services
- Catering service
- Stand cleaning
- Electricity
- Water
- Telephone

All additional services, which are not included in the participation fee, are charged separately and will be invoiced according to the extra order of the exhibitor during the show.

#### **6. Value Added Tax**

All charges are subjected to Value Added Tax of currently 18%, where applicable.

#### **7. Catalogue Entry**

Information given in points 1 and 3 of the application form will be used as the exhibitor's official catalogue entry in case the organizer do not receive the catalogue entry form from the service manual in due time.

